

REPORTS INVENTORY						CONTROL NO.				
PREPARE IN DUPLICATE						DDS/OL/RECD-20				
1. TITLE OF REPORT (if a fill-in report include Form No.) Water Pollution Control						2. TYPE OF REPORT				
						STATISTICAL <input checked="" type="checkbox"/> NARRATIVE <input type="checkbox"/> MACHINE-NAME LISTING				
3. FUNCTIONAL AREA	2	PERSONNEL	TRAINING	1	ADMIN. GENERAL OTHER (specify) CIA					
		LOGISTICS	SECURITY							
4. NO. OF COPIES PREPARED	7	MEDICAL	FINANCE	2	6. DISTRIBUTION (No. of components not number of copies)					
			Annual							
7. FORMAT (memorandum, form computer print-out, etc)		8. ADP PROCESSING		9. DIRECTIVE AUTHORITY REQUIRING REPORT						
Letter		YES	IF YES GIVE ADP PROCESSING NO.	Bureau of the Budget Circular No. A-18 dtd 18 May 70						
X		NO								
10. PREPARING COMPONENT (include lowest level contributing information to report) RECD & Field Engineering Branch			11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) Construction Reports							
12. COST FACTORS										
A. MANUAL PREPARATION AND REVIEW COSTS										
GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR	
GS-13.1	8.06	X	4	=	32.24	X	1	=	32.24	
B. COSTS OF COMPUTER PRODUCED REPORTS										
TOTAL COSTS PER YEAR							32.24			
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.										
Bureau of the Budget Requirement.										
14. FUTURE GOALS										
GOAL PROPOSED BY COMPONENT FOR THIS REPORT <input checked="" type="checkbox"/> RETAIN AS IS <input type="checkbox"/> CHANGE <input type="checkbox"/> DISCONTINUE							ESTIMATED SAVINGS MAN-HOURS DOLLARS			
							25X1			
16. DATE OF INVENTORY 9 October 1970							18. EXTENSION			
							25X1			
Executive Officer, Real Estate and Construction Division, OL										
ADDITIONAL INFORMATION							Classification			